

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, June 26, 2007**

The regular semi-monthly meeting of the Williamsburg Architectural Review Board was held on Tuesday, June 26, 2007 at 6:30 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

**CALL TO ORDER AND ATTENDANCE**

Chairman Spence called the meeting to order. Present in addition to Mr. Spence were Board members Messrs. Edwards, Hertzler, Klee, Lane and Quarles. Absent was Board member Kent. Staff member Deputy Planning Director Murphy was also present.

**Consent Agenda**

Chairman Spence explained the consent agenda procedure to the audience stating that if an application is in full compliance with the ***Design Review Guidelines***, it is placed on the consent agenda. If no member of the Board has any question regarding the application and concurs that it is in full compliance with the *Guidelines*, the audience is asked if they are present to discuss any case on the Consent Agenda. If there is no one in the audience present to discuss any item on the Consent Agenda, those applications are approved as submitted and the applicants dismissed without further discussion.

Applications on tonight's Consent Agenda:

**SIGN #07-031 The Oaks on Henry/2133 South Henry Street – Freestanding Sign**

**SIGN #07-032 CWF/Mrs Bones Bowtique/110-C South Henry Street – Freestanding Sign Face Replacements (2)**

**SIGN #07-034 Williamsburg Bear Factory/501-104 Prince George Street – Building Mounted Sign**

There being no questions or comments from the Board or the audience regarding the cases on the Consent Agenda, Mr. Hertzler moved that the cases be approved as submitted. Mr. Quarles seconded the motion which carried by roll call vote of 6-0 except for **ARB SIGN #07-032** which received a 3-0-3 vote.

Recorded vote on the motion:

Aye:	Edwards, Hertzler, Lane, Spence, Quarles, Klee
Nay:	None
Abstain:	Spence, Edwards, Klee (from <b>ARB #07-032</b> )
Absent:	Kent

## **ARCHITECTURAL PRESERVATION DISTRICT**

No cases for review.

## **CORRIDOR PROTECTION DISTRICT**

No cases for review.

## **SIGNS**

**ARB**

### **SIGN #07-033 South of the Border/322 Second Street**

Jason Hill, Fine Signs presented the request noting that the reader board on the sign could contain either a white background with black lettering or a black background with white lettering. He requested approval of the cactus because it brings more definition and character to the sign on Second Street. He noted the cactus would protrude from the face of the sign about five inches similar to the ribbon on Food for Thought on Richmond Road. Mr. Hill noted that he would make the cactus meet the height and size requirement of six feet and 32 square feet for the sign.

A discussion followed with Board members debating the reader board with some members stating the sign would be less cluttered and busy if removed. Board members agreed that the cactus was acceptable.

Mr. Quarles motioned to approve the sign without the reader board. Mr. Spence seconded the motion.

Mr. Lane motioned to approve the sign conditioned upon lettering for the reader board containing a black background with white letters. Mr. Hertzler seconded the motion.

Recorded vote on the second motion:

Aye:	Edwards, Lane, Spence, Klee
Nay:	Hertzler, Quarles
Abstain:	None
Absent:	Kent

### **Minutes for June 12, 2007**

The minutes for the June 12, 2007 meeting were approved viva voce.

### **Other**

The Board discussed the issue of windows in the AP-1 Zone which is the most restrictive district in the City and noted that each property is reviewed on a case-by-case basis to determine if existing windows can be replaced or must be retained based on

the condition of the windows, the historic value of the building and the architectural significance of the building and its surrounding neighborhood.

There being no further business the meeting adjourned at 7:30 p.m.

Carolyn A. Murphy, AICP  
Deputy Planning Director